# **Procedure for Sign-In Sheets**

## 3 Different Ways to Sign-In and Skate:

## If You Are Registered Skater

- 1. Initial beside your name
- 2. Skate!
- Signing in for more than one session at a time is permitted

## If You Are Exchanging Sessions

- 1. Print your name
- Enter date and option number you are exchanging
  Skate!
- Only missed sessions can be exchanged for another equal or lower level session
- Example: A Sr/Comp session can be exchanged for another Sr/Comp or an Open session but an Open session can't be exchanged for a Sr/Comp session

## If You Are Using a Ticket

- 1. Print your name
- 2. Print your coach's name if using a CanSkate Ticket
- 3. Enter what time you got on and off the ice
- Enter the barcode number of the ticket(s) you are using
- 5. Skate!
- Ice Session Tickets are for the full 45 min Session.
  CanSkate Tickets are valid for 15 min

## General Ice Rules:

- All skaters must always have a valid Skate Canada Membership!
- No more than 24 skaters are allowed on the ice at one time!
- During Pair Sessions, registered pairs always get the right of way!

## CanSkate Tickets are only to be used:

- On Open Ice Sessions
- For 15 minutes maximum (Max 2 tickets per session)
- With a lesson from a private coach

## What if your name is not on the list and you think you are registered?

Confirm on your Invoice, if there is a discrepancy then please check in with the office or email office@skatesaskatoon.com. Then write your name on the side in order to sign-in. What if you don't have a ticket and your responsible guardian is not at the rink?

Purchase an Ice Session Ticket online and sign in. - DO NOT step on the ice unless you are registered or have a valid ticket.

What if you have not missed any sessions and want to skate more?

Purchase additional Options or an Ice Session Ticket online.

#### What if you don't know the ice etiquette?

Follow the ice rules that are posted near the entrance of the ice surface, near the office or on-line. Please familiarize yourself with the rules and ask questions if needed.